



Rules for food distribution of Barsbüttel Food Bank

Admittance only with Food Bank ID Card

- Place of distribution:** At Jugendzentrum (youth centre) AKKU, Am Akku 1; Barsbüttel
- Opening hours:** Every Wednesday from 12:00 to 13:30
- Distribution sequence** Food shall be distributed according to the specified distribution sequence and time of the ID Card numbers. **To be late** means:
either ***no food or wait until the end of the distribution***
>> Schedules of the distribution sequences will be laid-out every Quarter <<
- Cost of collection** Every customer shall pay **2.00 €** upon entrance to the distribution.
- the following money will be accepted only
 - **coins of 2.00 - 1.00 - 0.50 - 0.20 - 0.10 €** or
 - **small notes of 20.00 – 10.00 or 5.00 €**
- Additional rules:** The Food Bank ID Card shall be worn visibly at the distribution
There is **strictly no self-service** at the distribution counters!
The food available will be handed out by the personnel based on the number of persons stated on the Food Bank ID Card.
- special requests will be considered according to the supply -
- food handed over cannot be taken back -
- Registration:** The participation and the payment of the customers will be recorded.

The instructions of the personnel must be followed!



Registration at the Food Bank

Time of Registration

every Wednesday from 11:30 to 11:50

Who is eligible?

People in need having their place of residence in Barsbüttel and their relatives (spouse/life partner and their minor children).

Which documents shall be presented?

- National ID Card or Passport
- Proof of income, which shows the neediness* of the applicant
 - * attestation of the social welfare department (Sozialamt) or Jobcenter
 - * Rentenbescheid.

Which data will be recorded?

- Family name, given name, date of birth, address and nationality
- Given name of partner (if relevant, deviating family name), date of birth
- Name(s) of child(ren), sex and date of birth
- Mark for "no pork" / "no gelantine"
- Data of the proof of income supplied
(at the first registration / thereafter check upon request).

Customer number

Upon registration every customer receives the Food Bank ID Card with his customer number, relevant for the distribution sequence.

Suspension from the distribution:

In case of incidents the Food Bank Board may suspend customers from the distribution for up to 4 distributions dates, in severe cases customers may be completely excluded from the distribution.

Cancellation of the eligibility:

After 6 months of unattendance the customer number will be erased. A resumption may be applied according to the registration rules.

Loss of the Food Bank ID Card

The loss of the Food Bank ID Card shall be reported upon entrance. A fee of **2,00 €** shall be paid for the **replacement card** (cost of material).